

Code of Conduct

To ensure a safe, respectful and welcoming environment for everyone, please follow this Code of Conduct:

- **Treat others with dignity, kindness and consideration.**
- **Harassment, bullying and discrimination of any kind will not be tolerated.**
- **Do not take photos or record others without their permission.**
- **Use equipment, furniture and facilities responsibly and for their intended purpose.**
- **Supervise children in your care at all times and ensure they do not run, climb, or engage in unsafe behaviour.**
- **Do not touch or handle artwork on display or work belonging to someone else.**
- **Keep the building clean by tidying up after yourself.**
- **Follow all facility rules and posted signage.**
- **Keep noise to a minimum to avoid disrupting classes and lessons.**
- **Be mindful of how your actions affect others' safety.**
- **Report hazards or unsafe actions to staff immediately.**
- **No use of drugs or alcohol.**
- **No smoking/vaping inside or outside within 6 metres of entrances.**

Non-Compliance

Failure to comply may result in removal from the premises or further action in accordance with organizational policies.

Reporting Violations

Any observed or experienced violations of this Code should be reported immediately to staff or the Executive Director. All reports will be treated confidentially and respectfully to maintain a safe environment for everyone.

